



SHAHAJIRAO PATIL VIKAS PRATISHTHAN
S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Date – 08/06/2023

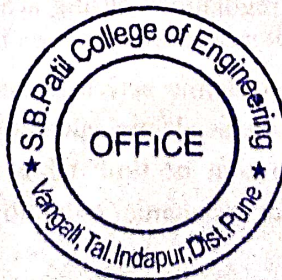
Notice

The meeting of all concerned teaching and non teaching staff is scheduled on 16/06/2023,
at 2.30 PM in Conference Hall.

Agenda:

1. About Status of AQAR work
2. Academic work
3. Examination work
4. T & P Cell Activities
5. R & D Activities
6. WGC Activities

All concerned are requested to make it convenient to attend the meeting.



PRINCIPAL

Dr. S. T. Shirkande

Principal
S. B. Patil College of Engineering,
Vangali, Tal. Indapur, Dist. Pune.



Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted.

Meeting was started with discussion about Status of AQAR Work for AY 2022-23, Then Dean of Academics followed by CEO, T&P Head and then R & D head. Details of discussions are mentioned below. Meeting was ended with concluding remark of Principal Dr. S.T. Shirkande.

Agenda: 1 About status of AQAR 2022-23 work

Resolution: Thorough discussion was made by IQAC/NAAC Head and it was unanimously resolved that, AQAR work is to be maintained and keep on updating to inculcate culture of quality in institute. Further all concerned teaching and non-teaching staff was instructed to keep all work in progress for submission of records needed for AQAR 2022-23.

Agenda: 2 Discussion about Academic work

- FE,SE,TE,BE Sem I Term Commencement
- Preparation of Academic Calendar, Committees and Time Table
- Availability ICT Infrastructures

Resolution: Dean of Academics, Prof. V. S. Nalawade, had focused on academic related activities,

- As per SPPU & College academic calendar, TE, BE First Term commencement is on 10/07/2023. So there is discussion about respective department semester plan for syllabus coverage. Every HOD presented their plan of syllabus coverage along with different events to be executed in upcoming semester.
- On the commencement day, it is expected every HOD should take offline meeting with respective classes & welcome all departmental students. They have to clear all academic calendar, rules & regulations during academics to all students. Same was discussed with all HODs.
- For smooth functioning of academic activities need to follow the SPPU academic calendar, So according Institute academic calendar is prepared and instructed to time table coordinator for preparation of time table in line with SPPU and institute calendar. We have different academic committees. We finalize & prepare all



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committee members as per need. Coordinator for each academic committee is finalized.

- We review the ICT facility available for lectures & practical. We also discuss about maintenance of Computer labs of all departments.

Agenda: 3 Examination meeting Agenda: March/April 2023 Exam Form

Resolution: CEO, Prof. P.R. Admire, had discussed following points,

- Status of Online marks entry on exam portal.
- Status of TH/PR/OR files/records prepared and need to be submitted.
- Instructed to attend CAP Meetings.

Agenda: 4 T&P Head meeting

Resolution: T & P Head, Prof. S. P. Kambale had explained about following activities as per directives received from AICTE regarding Internship along with soft skill programs.

- He had planned to visit various industries for Internal and External internship of SE, TE and BE.
- Also he had planned for Aptitude, GD, PD, IT and Soft Skill training program for FE, SE, TE and BE.
- He had discussed about the soft skill training session to be conducted on 26/07/2023 to 30/07/2023 in college.
- He had discussed about the campus drive of Tech Mahindra, Define Lab etc to be conducted in online or offline mode.

Agenda: 5 R&D Head meeting

Resolution: R & D In-charge, had explained about the planning of R & D Activities for AY 2023-24. Also they have provided new committee members for current academic year.

Agenda: 6 WGC Head meeting

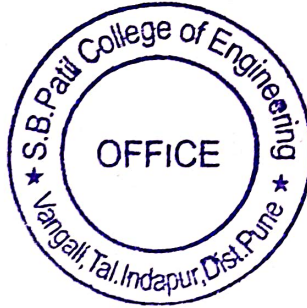


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Resolution: WGC Head, Prof. M. V. Gaikwad had explained about the planning of events of WGC Activities for AY 2023-24. She had also discussed on Act of Sexual Harassment. Ladies faculties and students must be aware about this.

Agenda: 7 Issue with the permission of the chair

Resolution: As there were no issues to discuss meeting was concluded with vote of thanks to all present.



PRINCIPAL

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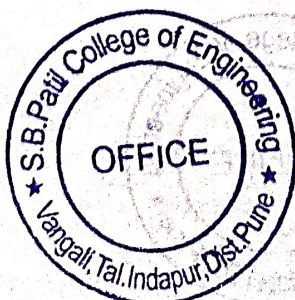
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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Attendance

S.N.	Name of Employee	Designation	Signature
1.	Dr. Shrinivas T. Shirkande	Principal & Computer HOD	
2.	Mr. Santosh Devkar	Management Representative	
3.	Dr. Mrs. Ashwini B. Gavali	IQAC & NAAC Head	
4.	Prof. Vinay S. Nalawade	Dean of Academics & R & D	
5.	Prof. Ram B. Ghogare	Civil HOD	
6.	Prof. Tushar V. Deokar	Electrical HOD	
7.	Prof. Vijaysingh U. Bansude	E&TC HOD & SDO	
8.	Prof. S. P. Kambale	Mechanical HOD & T&P Head	
9.	Dr. Yashwant P. Yadav	FE HOD	
10.	Prof. Mrs. Manjushree V. Gaikwad	WGC Head	
11.	Prof. Mahesh M. Zade	S & C Head	
12.	Mr. Dhiraj T. Gaikwad	Dean of Admin & Registrar	
13.	Mr. Dhanaji Wagh	Accountant	
14.	Mr. Ajit Jadhav	Librarian	
15.	Mr. Atul B. Ghogare	Purchase Department Head	
16.	Dr. Mahadeo P. Walunj	Local Society Nominee	
17.	Miss. Rutuja Kadam	Alumni Representative	
18.	Mr. Sanjay Namdev Kadam	Parent Representative	
19.	Miss. Akshata Lawand	Student Representative	
20.	Mr. Sushil Ghorpade	Industry Representative	

PRINCIPAL

Dr. S. T. Shirkande



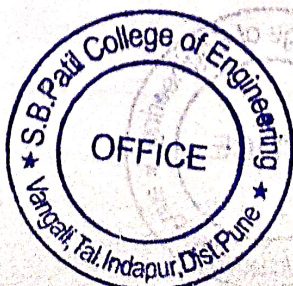
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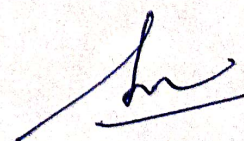


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Action Taken Report of Meeting held on 6/06/2023

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About Status AQAR 2022-23	Work in progress maximum records collected and scanned.
2.	Academic work	Term commencement of SE / TE / BE
3.	Examination work	Closing remark of 2022-23 examination
4.	T & P Cell Activities	Training and Placement activities to be conducted are discussed
5.	WGC Activities	WGC activities to be conducted are discussed
6.	R & D Activities	R & D activities to be conducted are discussed




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Date -12/08/2023

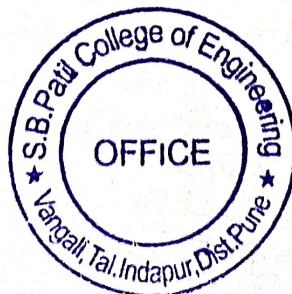
Notice

The meeting of all concerned teaching and non teaching staff is scheduled on 26/08/2023 at 2.30 PM in Conference Hall.

Agenda:

1. About Status of AQAR Submission on online portal
2. Academic work
3. Examination work
4. T & P Cell Activities
5. R & D Cell Activities
6. WGC Cell Activities

All concerned are requested to make it convenient to attend the meeting.



PRINCIPAL

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Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted. She had discussed about till date status of AQAR report submission on line portal.

Meeting was continued with Dean of Academics followed by CEO, T&P Head and then WGC head. Details of discussions are mentioned below.

Agenda: 1 about AQAR Work Status

IQAC/NAAC Head Dr. A. B. Gavali had explained about the work progress status of AQAR. Which records are completed till date and which are remaining. Deadlines are given to complete the pending records.

Agenda: 2 About Academic meeting

Dean of Academics, Prof. V.S. Nalawade, had focused on academic related academics and activities,

Resolution:

- We have taken Syllabus coverage status of all SE, TE, BE practical sessions of each department. We found No department is lagging in syllabus.
- We have instructed to prepare for mid sem attendance so that according parent are informed/communicated about their wards attendance.
- Though Lectures are going on, Assignment & Write ups should be completed by all class students. Assignment should be submitted within schedule given to them. We instructed same to all HODs.

Agenda: 3 Discussion about Examination meeting

Resolution:

CEO, Prof. P.R. Admile, had discussed following points,

- He had discussed about the exam form and result analysis.
- In semester Examination and Student grievances regarding.
- Also he had submitted mail to SPPU regarding grievances.

Agenda: 4 T & P Head meeting



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Resolution:

T & P Head, Prof. S. P. Kambale had explained about following activities,

- He gave a review of Aptitude tests conducted from 31/07/2023 to 03/08/2023.
- He had planned for various campus drives like Clean Sales Company, BEP Company, ACS Company.
- He gave a review on Symbiosis Full Stack Developer Course under incubation from 03/08/2023. They had started their training in campus from 14/08/2023.

Agenda: 5 R & D Cell_meeting

Resolution: R & D Head, Dr. Swagat Karve had explained about following activities,

- Review of proposed R & D Activities along with review about IIC activities for AY 2023-24.

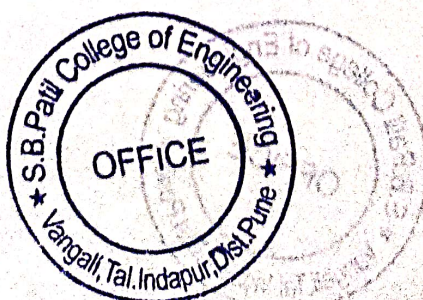
Agenda: 6 WGC Cell_meeting

Resolution: WGC Head, Prof. M. V. Gaikwad had explained about following activities,

- Previous meeting review.
- Planning for Personality Development Program for girl students.
- Complaint box opening and resolving problems as per complaint box receipts.

Agenda: 7 Issue with the permission of the chair

Resolution: As there were no issues to discuss, meeting was concluded with vote of thanks to all present.



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Attendance

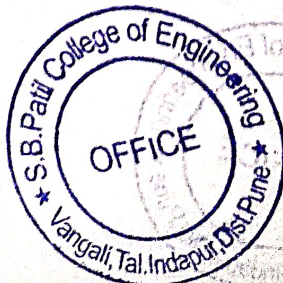
S.N.	Name of Employee	Designation	Signature
1.	Dr. Shrinivas T. Shirkande	Principal & Computer HOD	
2.	Mr. Santosh Devkar	Management Representative	
3.	Dr. Mrs. Ashwini B. Gavali	IQAC & NAAC Head	
4.	Prof. Vinay S. Nalawade	Dean of Academics	
5.	Prof. Ram B. Ghogare	Civil HOD	
6.	Prof. Tushar V. Deokar	Electrical HOD	
7.	Prof. Vijaysingh U. Bansude	E&TC HOD & SDO	
8.	Prof. Sandeep P. Kambale	Mech HOD, T & P Head	
9.	Dr. Yashwant P. Yadav	FE HOD	
10.	Dr. Swagat Karve	Dean of R & D	
11.	Prof. Mrs. Manjushree V. Gaikwad	WGC Head	
12.	Prof. P.R. Admle	CEO	
13.	Prof. Mahesh M. Zade	S & C Head	
14.	Mr. Dhiraj T. Gaikwad	Dean of Admin & Registrar	
15.	Mr. Dhanaji Wagh	Accountant	
16.	Mr. Ajit Ramchandra Jadhav	Librarian	
17.	Mr. Atul B. Ghogare	Purchase Department Head	
18.	Dr. Mahadeo P. Walunj	Local Society Nominee	
19.	Miss. Rutuja Kadam	Alumni Representative	
20.	Mr. Sanjay Namdev Kadam	Parent Representative	
21.	Miss. Akshata Lawand	Student Representative	
22.	Mr. Sushil Ghorapade	Industry Representative	

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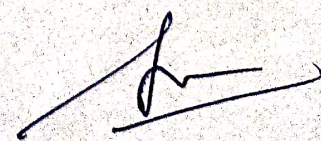




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Action Taken Report of Meeting held on 26/08/2023

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About Status AQAR work	Work progress status of AQAR discussed and instructed to complete remaining .
2.	Academic work	Syllabus coverage and mid sem exam status discussed
3.	Examination work	Exam form and result analysis Status discussed
4.	T & P Cell Activities	Training programs are discussed
5.	WGC Activities	Personality Development Activity discussed
6.	R & D Activities	Review about IIC activities for AY 2023-24 taken


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Date – 14/10/2023

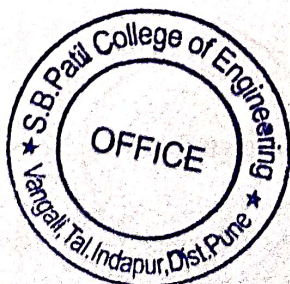
Notice

The meeting of all concerned teaching and non teaching staff is scheduled on 28/10/2023, at 2.30 PM in Conference Hall.

Agenda:

1. About Status of AQAR Submission on online portal
2. Academic work
3. Examination work
4. T & P Cell Activities
5. R & D Cell Activities
6. WGC Cell Activities

All concerned are requested to make it convenient to attend the meeting.



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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.



Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted. She had discussed about till date status of AQAR report submission on line portal.

Meeting was continued with Dean of Academics followed by CEO, T&P Head and then WGC head. Details of discussions are mentioned below.

Agenda: 1 about AQAR Work Status

IQAC/NAAC Head Dr. A. B. Gavali had explained about the work progress status of AQAR. Which records are completed till date and which are remaining. Deadlines are given to complete the pending records.

Agenda: 2 About Academic meeting

Dean of Academics, Prof. V.S. Nalawade, had focused on academic related academics and activities,

Resolution:

- We have taken Syllabus coverage status of all FE & SE theory as well as practical sessions of each department. We found No department is lagging in syllabus.
- As per instruction in last meeting we have to track for poor attendance students and counsel them for attending lectures and practical sessions.

Agenda: 3 Discussion about Examination meeting

Resolution:

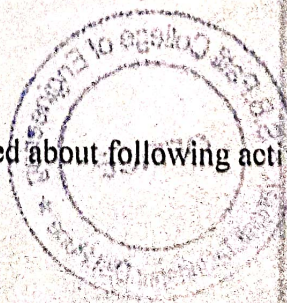
CEO, Prof. P.R. Admire, had discussed following points,

- END semester Examination and Student grievances regarding.
- Also he had submitted mail to SPPU regarding grievances.

Agenda: 4 T & P Head meeting

Resolution:

T & P Head, Prof. S. P. Kambale had explained about following activities,





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- Review of Symbiosis Training on Full Stack Developer.
- He had planned for company visits of Kiran Academy, Exceler Solutions, Accenture, Q-Spider etc.
- He also discussed about the motivational guest lecture conduction for students.
- He had planned and visited alumni regarding gap identification.

Agenda: 5 R & D Cell meeting

Resolution: R & D Head, Dr. Swagat Karve had explained about following activities,

- Paper publication of all final year students of all courses.
- Planned for organizing one day workshop for all final year students regarding IPR and Patent filing.
- Participation in AVISHKAR 2K23 organized by SPPU, Pune.
- Review about Quarter I IIC MHRD activities schedule for AY 2023-24.

Agenda: 6 WGC Cell meeting

Resolution: WGC Head, Prof. M. V. Gaikwad had explained about following activities,

- Review of previous meeting.
- Planning of Danidya and Deepostav event for maintaining cultural environment.

Agenda: 7 Issue with the permission of the chair

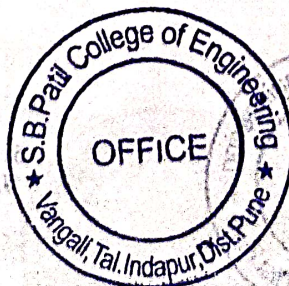
Resolution: As there were no issues to discuss, meeting was concluded with vote of thanks to all present.

PRINCIPAL

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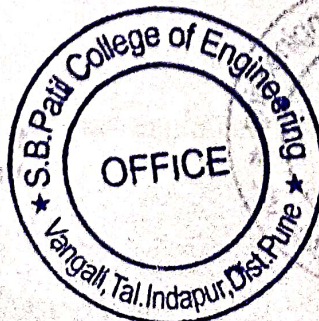
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Attendance

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2.	Mr. Santosh Devkar	Management Representative	
3.	Dr. Mrs. Ashwini B. Gavali	IQAC & NAAC Head	
4.	Prof. Vinay S. Nalawade	Dean of Academics	
5.	Prof. Ram B. Ghogare	Civil HOD	
6.	Prof. Tushar V. Deokar	Electrical HOD	
7.	Prof. Vijaysingh U. Bansude	E&TC HOD & SDO	
8.	Prof. Sandeep P. Kambale	Mech HOD , T & P Head	
9.	Dr. Yashwant P. Yadav	FE HOD	
10.	Dr. Swagat Karve	Dean of R & D	
11.	Prof. Mrs. Manjushree V. Gaikwad	WGC Head	
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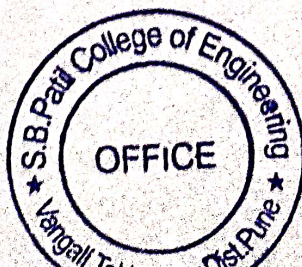
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Action Taken Report of Meeting held on 28/10/2023

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About Status NAAC work	Work progress status of AQAR discussed and instructed to complete remaining.
2.	Academic work	Syllabus coverage status discussed also tracking and counsel poor attendance students
3.	Examination work	End sem Exam form Status discussed
4.	T & P Cell Activities	Training programs are discussed
5.	R & D Cell Activities	Review about IIC activities for AY 2023-24 taken
6.	WGC Cell Activities	Personality Development Activity discussed



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4

Date - 03/01/2023

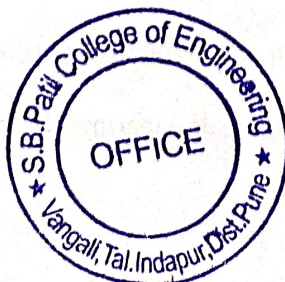
Notice

The meeting of all concerned teaching and non teaching staff is scheduled on 13/01/2023, at 2.30 PM in Conference Hall.

Agenda:

1. About Status of AQAR work
2. Academic work
3. Examination work
4. T & P Cell Activities
5. WGC Activities
6. R & D Activities
7. S& C Head Meeting

All the concerned are requested to make it convenient to attend the meeting.



PRINCIPAL

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Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted. She had discussed about till date status of AQAR work and academic/non academic events conducted and to be conducted.

Meeting was started with Dean of Academics followed by R & D Head, T&P Head. Details of discussions are mentioned below.

Agenda: 1 About Academic meeting

Dean of Academics, Prof. V.S. Nalwade, had focused on academic related academics and activities.

Resolution:

- As per SPPU & College academic calendar, SE, TE, BE first Term commencement was on 20/10/22. We discussed necessary points regarding it with all HODs.
- SEM II is going to start for TE and BE students from 23/01/2023, As per Load distribution sheet Staff requirement for all department for Sem II taken from them.
- It is decided that discipline should be maintained in lectures. Students trying to misbehaving in sessions. Here afterwards it is decided not to allow students for class without their parents' permission
- Academic SEM II Calendar and time tables are prepared.

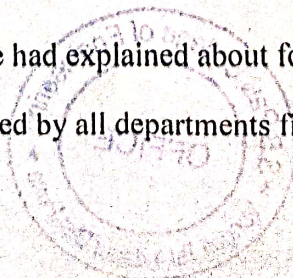
Agenda: 2 Discussions about In sem and End Sem Examination Tentative Dates

Resolution: CEO, Prof. P.R. Admle, had discussed about the tentative schedule of exam received from SPPU.

Agenda: 3 R & D Cell

Resolution: R&D Head, Dr. Swagat Karve had explained about following activities

- Review of Survey paper published by all departments final year project groups.





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- He took a review meeting of IIC cell activities and discussed points needs to be covered from IIC point of view

Agenda: 4 T & P Head meeting

Resolution: T & P Head, Prof. S. P. Kambale had explained about following activities.

- Visit to company/ industry of every staff – details of HRs.
- Placement for current batch.
- Entrepreneurship program planning.
- Completing data base of students.

Agenda: 4 WGC Cell meeting

Resolution: WGC Head, Prof. M. V. Gaikwad had explained about following activities,

- Review of SEM I Activities planned and completed.
- Discussion about the Discipline and Sexual Harassment.
- Discussed about the Nirbhay Kanya event to be conducted under SPPU, Pune.
- Planned for Jijamata Jayanti Celebration with effective and motivating speeches by girls and faculties.

Agenda: 5 Sports and Cultural Cell meeting

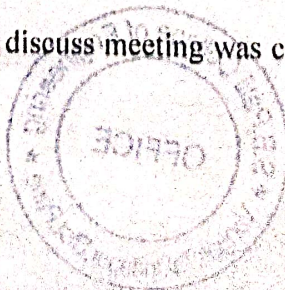
Resolution: Sports and Cultural Head, Prof. Sahil Bagwan and Prof. M. M. Zade had explained about annual Cultural activities to be carried out and sports events conducted review.

Cultural Head Prof. M.M, Zade had discussed about cultural Days like Saree Day, Chocolate Day, Tie Day, Funfair etc and Annual gathering to be conducted from 6/2/2024 to 9/2/2024.

Sports Head Prof. Sahil Bagwan had explained about the events conducted under Sports week carried ot from 29/01/2024 to 05/02/2024.

Agenda: 6 Issue with the permission of the chair.

Resolution: As there were no issues to discuss meeting was concluded with vote of thanks to all present.

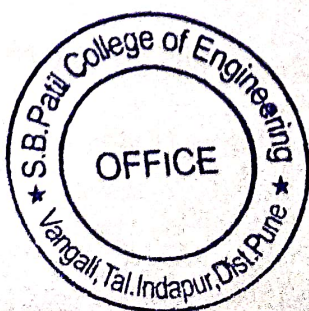




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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Attendance

S.N.	Name of Employee	Designation	Signature
1.	Dr. Shrinivas T. Shirkande	Principal & Computer HOD	
2.	Mr. Santosh Devkar	Management Representative	
3.	Dr. Mrs. Ashwini B. Gavali	IQAC & NAAC Head	
4.	Prof. Vinay S. Nalawade	Dean of Academics	
5.	Prof. Ram B. Ghogare	Civil HOD	
6.	Prof. Tushar V. Deokar	Electrical HOD	
7.	Prof. Vijaysingh U. Bansude	E&TC HOD & SDO	
8.	Prof. Sandeep P. Kambale	Mech HOD , T & P Head	
9.	Dr. Yashwant P. Yadav	FE HOD	
10.	Dr. Swagat Karve	Dean of R & D	
11.	Prof. Mrs. Manjushree V. Gaikwad	WGC Head	
12.	Prof. P.R. Admille	CEO	
13.	Prof. Mahesh M. Zade	S & C Head	
14.	Mr. Dhiraj T. Gaikwad	Dean of Admin & Registrar	
15.	Mr. Dhanaji Wagh	Accountant	
16.	Mr. Ajit Ramchandra Jadhav	Librarian	
17.	Mr. Atul B. Ghogare	Purchase Department Head	
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PRINCIPAL

Dr. S. T. Shirkande

Principal

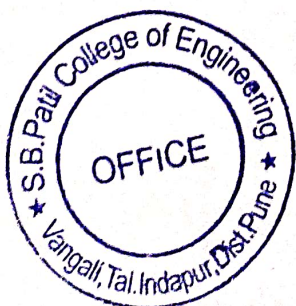
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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Action Taken Report of Meeting held on 13/01/2024

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Academic work	Term commencement planning eg. Load Distribution are discussed
2.	Examination work	In SEM & End sem Exam form Status and conduction are discussed
3.	T & P Cell Activities	Visit to company/ industry of every staff – details of IIRs need to collect for placement point of views are discussed.
4.	R & D Cell Activities	Review of Survey paper published by all departments final year project groups is taken
5.	WGC Cell Activities	Nirbhay Kanya event & Jijamata Jayanti Celebration are discussed
6.	Sports and Cultural Activities	Sports Activity and annual Cultural activities to be conducted are discussed



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Date -01/03/2024

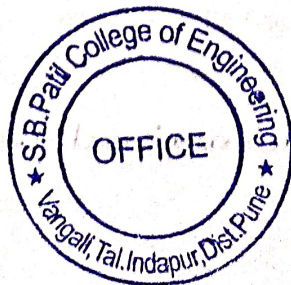
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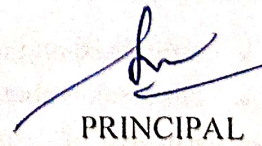
The meeting of all concerned teaching and non teaching staff is scheduled on 09/03/2024, at 2.30 PM in Conference Hall.

Agenda:

1. About Status of AQAR work
2. Academic work
3. Examination work
4. T & P Cell Activities
5. WGC Activities
6. R & D Activities

All the concerned are requested to make it convenient to attend the meeting.




PRINCIPAL

Dr. S. T. Shirkande

Principal
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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.



Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted. Mock Demo for NAAC is planned on 14/02/2023 for PTV dated on 15/02/2023 and 16/02/2023. All points lagging or missing are discussed and it should be covered for 14/02/2023 NAAC Mock. All committees are formed and work distribution is informed to respective authorizes.

Meeting was started with Dean of Academics followed by R & D Head, T&P Head. Details of discussions are mentioned below.

Agenda: 1 About Academic meeting

Dean of Academics, Prof. V.S. Nalwade, had focused on academic related academics and activities.

Resolution:

- Communication regarding OR/PR examination requirements.
- Preparation of monthly attendance.
- It is decided that discipline should be maintained in campus.

Agenda: 2 Discussions about In sem and End Sem Examination along with OR/ PR Schedule

Resolution: CEO, Prof. P.R. Admille, had discussed about the tentative schedule of exam received from SPPU.

Agenda: 3 R & D Cell

Resolution: R&D Head, Dr. Swagat Karve had explained about following IIC MHRD activities

- Submitted and uploaded final report of Quarter I activities conducted under IIC Cell.
- Discussion about status of IPR and NPTEL status
- Review of Paper publication of faculty members in UGC/WOS/Scopus indexed journals.

Agenda: 4 T & P Head meeting

organization of International conference are discussed.



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Resolution: T & P Head, Prof. S. P. Kambale had explained about following activities.

- Connecting with Almashine Platform.
- Connect with all the alumni to develop good relations.
- Visit to company/ industry of every staff – details of HRs.
- Collecting feedback forms from Industry/ company.
- Campus drive of Indovance, Eleation etc.

Agenda: 5 WGC Cell_meeting

Resolution:

WGC Head, Prof. M. V. Gaikwad had explained about following activities,

- Review of previous meeting.
- Opening and resolving issues received through complaint/ suggestion box.
- Discussion about SPPU examination physical checking of girl students and maintaining discipline during exam.

Agenda: 6 Discussion about NSS activities and plan

Resolution:

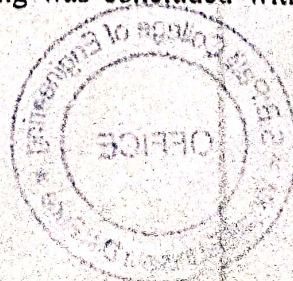
As per discussion with NSS Head Prof. Yamgar he had discussed about till date planned and completed activities status as per NSS event colander report. Also he had discussed about committee planned during PTV.

Agenda: 7 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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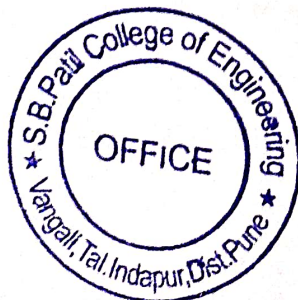




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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Attendance

S.N.	Name of Employee	Designation	Signature
1.	Dr. Shrinivas T. Shirkande	Principal & Computer HOD	
2.	Mr. Santosh Devkar	Management Representative	
3.	Dr. Mrs. Ashwini B. Gavali	IQAC & NAAC Head	
4.	Prof. Vinay S. Nalawade	Dean of Academics	
5.	Prof. Ram B. Ghogare	Civil HOD	
6.	Prof. Tushar V. Deokar	Electrical HOD	
7.	Prof. Vijaysingh U. Bansude	E&TC HOD & SDO	
8.	Prof. Sandeep P. Kambale	Mech HOD , T & P Head	
9.	Dr. Yashwant P. Yadav	FE HOD	
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14.	Mr. Dhiraj T. Gaikwad	Dean of Admin & Registrar	
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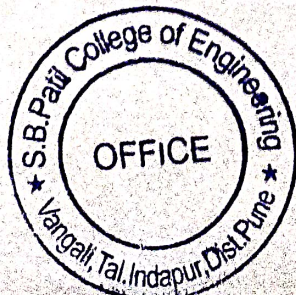
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Action Taken Report of Meeting held on 09/03/2024

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Academic work	Communication regarding OR/PR examination requirements is done
2.	Examination Work	Discussed about the tentative schedule of exam received from SPPU.
3.	R & D Cell Activities	Discussion about status of IPR and NPTEL status, Review of Paper publication of faculty members in UGC/WOS/Scopus indexed journals. <i>conference organization are dissued</i>
4.	T & P Cell Activities	Connecting with alumni's through Almashine Platform
5.	WGC Activities	Opening and resolving issues received through complaint/ suggestion box
6.	NSS Activities	discussed about till date planned and completed activities status as per NSS event colander report.

PRINCIPAL

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6

Date -10/05/2024

Notice

The meeting of all concerned teaching and non teaching staff is scheduled on 25/05/2024, at 2.30 PM in Conference Hall.

Agenda:

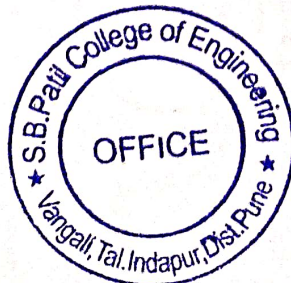
1. About Status of AQAR work
2. Academic work
3. Examination work
4. T & P Cell Activities
5. WGC Activities
6. R & D Activities

All the concerned are requested to make it convenient to attend the meeting.

PRINCIPAL

Dr. S. T. Shirkande

Principal
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Minutes of Meeting

All the present members in conference hall were welcome by IQAC Head Dr. A.B. Gavali with basic agenda of meeting to be conducted. She had explained about overall suggestion given by PTV during visit and assure about improvement to be done for coming academic year.

Meeting was started with Dean of Academics followed by R & D Head, T&P Head. Details of discussions are mentioned below.

Agenda: 1 About Academic meeting

Dean of Academics, Prof. V.S. Nalwade, had focused on academic related academics and activities.

Resolution:

We have taken semester activities conclusion meeting of all SE, TE, BE classes of each department. We have discussed about next academic year plan.

Agenda: 2 T & P Head meeting

Resolution:

T & P Head, Prof. S. P. Kambale had explained about following activities.

- Summer internship program for SE, TE and BE
- Campus drive of MC Talent, Besant Tec., Telemdigits etc.
- Collecting feedback forms from Industry/ company.

Agenda: 3 R & D Cell

Resolution:

R&D Head, Dr. Swagat Karve had explained about following activities,

- Result paper publication status by all final year students of all the departments.

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- International Conference work completion status and Conference Planning /proposal of organizing International Conference in AY 2024-25.
- Discussion about lagging points like Research Funding proposals for various schemes like seed money, SCR, RGST etc.

Agenda: 4 WGC Cell meeting

Resolution:

WGC Head, Prof. M. V. Gaikwad had explained about following activities,

- Review of SEM II Activities planned and completed.
- Gave a brief summary and WGC report for AY 2023-24.

Agenda: 5 Issue with the permission of the chair.

Resolution:

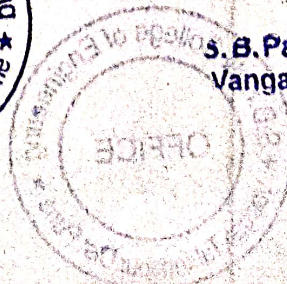
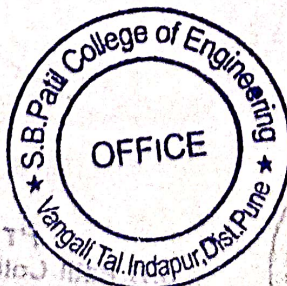
As there were no issues to discuss meeting was concluded with vote of thanks to all present.

PRINCIPAL

Dr. S. T. Shirkande

Principal

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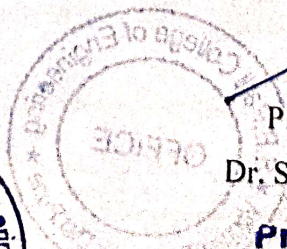
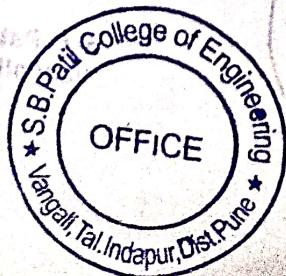




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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Attendance

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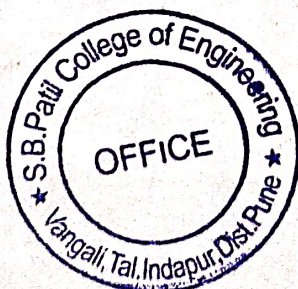
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Action Taken Report of Meeting held on 25/05/2024

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Academic work	Conclusion meeting is conducted
2.	T & P Cell Activities	Summer internship program for SE, TE and BE are discussed
3.	R & D Cell Activities	International Conference work completion status and Conference Planning /proposal of organizing International Conference in AY 2024-25
4.	WGC Cell Activities	Review of SEM II Activities planned and completed



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